

# **GHCS Tuition Reduction Incentive Program (TRIP)**

## **General Policies**

### **PURPOSE**

TRIP provides a way to earn tuition rebates through purchasing gift cards/certificates from a variety of national and local vendors. As all of the vendors offer GHCS a discounted rate of purchase, and often special rates throughout the year, participants earn tuition rebates quickly by purchasing them through the program.

### **GENERAL INFORMATION**

There are two ways to purchase TRIP gift cards/certificates: in the GHCS office or at [www.shopwithscrip.com](http://www.shopwithscrip.com).

#### **Office Ordering**

- ❑ There are two types of forms that you can use when ordering in the office: Check and Carry Form and the Standard Form. To purchase products carried in the office, please use the Check and Carry form. To order a wide variety of vendors, use the Standard form. Remember to use the most current form for ordering (available online and in the office).
- ❑ All completed Standard Form orders, whether placed online or in the office, are due on **Friday** by 8:00 AM in order to be available for pick up within seven days. Orders placed after 8:00am on Friday will be held for the next week's processing.
- ❑ TRIP is sold when school is in session; schedule changes will be published in the Home Bulletin.

#### **Online Ordering**

- ❑ Orders may be placed online at [www.shopwithscrip.com](http://www.shopwithscrip.com). Online orders can be paid for by PrestoPay (must link to a bank account), or by check (made out to GHCS – TRIP). Ordering online provides a multitude of benefits ranging from increased availability of nationwide vendors, ScripNow! (immediate eCertificates), reloading of previously purchased gift cards, and more.

All announcements for TRIP will be made through the Home Bulletin as well as posted on the TRIP bulletin board.

### **POLICIES**

1. The program retains all earned rebates until distribution. For the 2019-2020 school year, distributions will be run on **8/31/2019, 12/1/2019, 3/1/2020, and 6/1/2020**. Allow 14 days for application to your tuition account.
2. Any changes regarding a tuition rebate must be emailed to the TRIP coordinator 15 days before a distribution date.
3. Family or friends may participate in TRIP by registering, and then selecting a designated family to receive their rebates.
4. If you have an active TRIP account, and you do not have tuition balance at GHCS, your tuition rebate can be directed in several ways. It can be credited to another family's tuition account at GHCS, credited to Financial Aid, credited to an account at Western Michigan Christian High School, or credited to another private school upon relocation.
5. Beginning 9/1/2019, GHCS will retain 20% of each tuition rebate for program expenses and for Financial Aid assistance. The 8/31/19 distribution will still calculate at 17% of the rebate.
6. Please remember that gift cards/certificates are the same as cash. Neither GHCS nor TRIP is responsible for misplaced/lost gift cards.
7. There will be a \$25 fee assessed for any check that does not process, there will be a \$35 fee assessed for any electronic payment through ShopWithScrip that does not process, and there will be a \$6 fee for any card reload error where the participant is at fault.
8. TRIP participants who remain inactive for 365 days, will be moved to inactive status.
9. GHCS reserves the right to refuse or rescind individual participation in the program based on the following: more than three NSF transactions within a 12 month period, if a participant has no direct/ family connection to GHCS, or if there are any fraudulent transactions that occur. Participants would be notified of their removal by the Administration at GHCS.

Please contact Kelly Dornbos at [trip@grandhavenchristian.org](mailto:trip@grandhavenchristian.org) for any TRIP related questions.